

# **Boyne Valley Township Meeting Minutes**

## **January 12, 2026**

*This meeting is a meeting of the Boyne Valley Township Board in public for the purpose of conducting the township's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

<b>I. Call to Order</b>	
	<ul style="list-style-type: none"><li>• Meeting was called to order by Sparks at 7:02pm</li></ul>
<b>II. Roll Call</b>	
	<ul style="list-style-type: none"><li>• Members Present: Sparks, Skop, Fitzgerald, Kondrat</li><li>• Members Absent: Matelski</li><li>• Others Present: Cousineau, Glen Mertz, Karen Mertz, Tom Lince, Jason Johnson, Russ Koeman</li></ul>
<b>III. Approval of Minutes and Corrections of December 8, 2025 Meeting</b>	
	<ul style="list-style-type: none"><li>• Motion to approve the minutes was made by Kondrat and seconded by Fitzgerald. Motion was approved 4 to 0.</li></ul>
<b>IV. Approval of Financial Reports</b>	
	<ul style="list-style-type: none"><li>• Motion made by Fitzgerald, seconded by Skop to approve financial reports for December 2025. Motion was approved 4 to 0.</li></ul>
<b>V. Recognition of Audience</b>	
<b>VI. Assessor</b>	
	<ul style="list-style-type: none"><li>• Appoint Amanda Conklin Deputy Assessor. Sparks made a motion to approve the hiring of Conklin. Motion was seconded by Kondrat. Motion carried 4 to 0.</li><li>• Assessor discussed tribunal court - no tribunal hearings are currently going on. Attorneys are in talks which may result in a settlement.</li></ul>
<b>VII. Zoning Administrator</b>	
	<ul style="list-style-type: none"><li>• Discussion: Appoint Deputy ZA for inspections. There was an expressed need to conduct more property and set-back inspections. The issue was tabled until discussions with Zoning Administration can be completed.</li><li>• Zoning documents were reviewed.</li></ul>
<b>VIII. Board Update</b>	
	<ul style="list-style-type: none"><li>• Budget Workshops – tabled until February meeting.</li></ul>
<b>IX. Building and Grounds</b>	
	<ul style="list-style-type: none"><li>• County Parks Grant. Cost of paving the trail park parking lot was quoted as \$54K. Need more quotes.</li><li>• Electrical installation of lighting at trail park will cost 4K.</li></ul>
<b>X. Planning Board Meeting Report</b>	
	<ul style="list-style-type: none"><li>• Planning Board Reports were reviewed.</li></ul>

<b>XI. Fire and EMS Depts</b>	
	<ul style="list-style-type: none"> <li>• Fire Cost Recovery Ordinance documents were reviewed. Further discussions next month.</li> </ul>
	<ul style="list-style-type: none"> <li>• An area-wide meeting of county officials was held to discuss possible future scenarios for the EMS. Local communities are generally unhappy with services as they currently exist with Boyne City. Possible consolidation with other communities or going at it alone. No bills are currently being paid to BCEMS.</li> </ul>
<b>XII. County Road Commission</b>	
	<ul style="list-style-type: none"> <li>• Road Commission annual meeting to be held on February 28<sup>th</sup> at 5pm.</li> </ul>
<b>XIII. Public Comments</b>	
	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>XIV. Pay The Bills</b>	
	<ul style="list-style-type: none"> <li>• Motion was made by Kondrat, second by Fitzgerald to pay the bills for December. Motion carried 4 to 0.</li> </ul>
<b>XV. Closed Session</b>	
	<ul style="list-style-type: none"> <li>• Motion made by Sparks, second by Fitzgerald to enter into a closed door meeting. Motion was carried from 4 to 0 and closed door session began at 7:34pm.</li> </ul>
<b>XVI. Adjourn</b>	
	<ul style="list-style-type: none"> <li>• Motion was made to adjourn at 8:40 by Sparks, seconded by Fitzgerald. Motion to adjourn carried 4 to 0.</li> </ul>

*Respectfully Submitted*

*David J. Skop  
Boyne Valley Township Clerk.*